



## **Maintenance / Grounds Person**

### **12 Months Fixed Term**

The primary focus of this position is to assist with the overall development and maintenance of buildings, grounds, plant and equipment as directed by the Maintenance & Stores Team Leader. Provision of technical advice and "hands on" services will be required and the incumbent will adopt an overall focus on planned, safe and preventative maintenance at any facility of MTHCS. In addition, this position will be required to backfill the purchasing role as required, which involves the procurement of consumables, equipment and other items required by MTHCS management.

#### **KEY SELECTION CRITERIA**

##### **Essential:**

- Trade qualifications in any discipline or relevant equivalent experience
- Highly developed written & verbal communication skills including experience in using e-mail.
- Advanced computer skills.
- Excellent time management skills
- A sound knowledge of Chemical handling
- Ability to work independently
- Current Victorian Driver's Licence.
- Current Police Check

##### **Desirable:**

- Previous purchasing/ maintenance experience
- Knowledge of Building Regulations relating to the Aged Care and Health Facilities.
- Knowledge of Cleaning Standards for Victorian Public Hospitals.

For more information about the positions vacant and for a position description please refer to our website <https://www.mthcs.com.au/employment>. Alternatively, you may contact Riley O'Connor, Team Leader - Maintenance & Stores, on 5092 1111.

***Applications received earlier than the closing date may be assessed, interviewed and offered employment prior to the closing date.***

To apply please forward current resume with covering letter addressing the key selection criteria to:

People and Culture

PO Box 130 OUYEN

Or alternatively an application can be emailed to [payroll@mthcs.vic.gov.au](mailto:payroll@mthcs.vic.gov.au)

**CLOSING DATE: COB Wednesday 14<sup>th</sup> April, 2021**

Mallee Track Health & Community Service is committed to Victorian Public Sector employment principles and values  
& is a totally smoke free workplace