



Food and Domestic Services Assistant

Casual - Ouyen & Sea Lake

We are seeking an enthusiastic individual to prepare food in compliance with the Food Act 1984. The applicant is required to have excellent interpersonal skills and to work alongside other Food & Domestic Services Assistants to ensure MTHCS client needs are met and deadlines achieved. This role also requires the incumbent to have an approachable manner, excellent problem solving skills and will be responsible for collation of all client menu information, which changes on a day to day basis. Confidentiality, flexibility and developed time management skills are imperative.

KEY SELECTION CRITERIA:

Essential:

- Good communication skills
- Developed Interpersonal skills
- Demonstrated time management skills
- Demonstrated problem solving abilities
- Ability to collate data and report changes
- Proven ability to apply high ethical standards, and represent MTHCS in a professional manner.

For more information about the positions vacant and for a Position Description please refer to our website <https://www.mthcs.com.au/employment>. Alternatively, you can contact Louise Plozza, Hotel Services Coordinator, on 5092 1111.

Applications received earlier than the closing date may be assessed, interviewed and offered employment prior to the closing date.

To apply please forward current resume with covering letter addressing the key selection criteria to:

People and Culture

PO Box 130 OUYEN

Or alternatively an application can be emailed to payroll@mthcs.vic.gov.au

Mallee Track Health & Community Service is committed to Victorian Public Sector employment principles and values
& is a totally smoke free workplace